



• Name: ..... • Phone Number:.....

Regular inspection and maintenance of the downspout disconnection system, including disconnections to on-site pervious areas and rain barrels, is vital to the long-term viability of the system. It is the responsibility of the property owner to maintain the downspout disconnection system in accordance with the minimum requirements provided below for a period of at least three years.

Maintenance Activities for Planter Boxes	Suggested Frequency
<ul style="list-style-type: none"> <li>• Planter boxes should be checked to ensure they are free of trash and debris. Remove fallen leaves and accumulated sediments from the planter.</li> <li>• Check and clean out downspouts where debris may obstruct the flow into the planter box.</li> <li>• Ensure that water is flowing through the planter box and out of the outlet.</li> <li>• Planter box soil should be checked for erosion or holes that could develop, and soil redistributed or rock splash pads replaced for more even distribution of water into the planter.</li> </ul>	After Large Storm Events
<ul style="list-style-type: none"> <li>• Make certain that the downspout straps are secured to the walls and the elbow connections fit tightly.</li> <li>• Inspect the planter box for structural integrity and proper functioning.</li> <li>• Prune and replace dead or dying vegetation in the planter box. Add mulch if needed for the planter box soil.</li> </ul>	Annually or As Needed



Completed forms should be emailed (scanned), faxed or mailed to Malcolm Pirnie, Inc. Attn: Erika Kennelley, 888 West 6th Street, 3rd Floor, Los Angeles, CA 90017 • fax (213) 614-9003 • phone (562) 597-0205  
 • email [ekennelley@pirnie.com](mailto:ekennelley@pirnie.com)  
 Program funded by the Safe Neighborhood Parks, Clean Water, Clean Air and Coastal Protection Bond Act of 2000 (Prop 12) through the Santa Monica Bay Restoration Commission and the California Coastal Conservancy.



I have read the Maintenance Commitment and do understand that I should maintain my property in accordance with the minimum requirements. By my signature I pledge to maintain my property as stated above for at least three years.

.....  
**Property Owner Signature**

.....  
**Date**

.....  
**Type or Print Property Owner Name**

.....  
**Property Owner Address**

You have now completed step 2 of 3 of the City of Los Angeles Rainwater Harvesting Program forms.  
Be sure to submit this Maintenance Commitment with the Program Application (step 1) and the Liability Waiver (step 3).



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